

PGA1 Cleaning Checklist - During Stay

1. Clean Kitchen

- Wash and put away any dishes left out
- Empty dishwasher
- Check other appliances are empty, clean, and functional
- Wipe down all kitchen countertops
- Clean and polish sink, taps, and other hardware.
- Empty trash bins, replace bags

2. Clean Bathrooms

- Sanitise and clean toilets
- Shine sink and mirrors
- Clean showers, don't forget to check drains
- Empty trash bins, replace bags

3. Dust, Tidy, Reset

- Spot dusting throughout: wipe down tables, surfaces, light switches, and baseboards where needed.
- Try not to move / upset guest belongings; replace where you found them when needed

4. Sweep, vacuum and mop

- Vacuum and mop the floors
- Sweep up dirt, debris, leaves on porches

5. Guest ready finishing touches PGA1

- Check mail and store in Owner's Closet
- Lock Owners Closet, return key
- Text 704-953-3310 when done; report on any issues or major uncleanliness